

ANNUAL CENSUS

EMPLOYER NAME: _____ YEAR END: _____

Please include all owners and all employees employed during the year, including employees who were terminated.

Yes No Are there any leased employees? If "yes" write in code "L" for such employees. Leased employees include both individuals that are leased through another company and certain individuals paid via 1099 as independent contractors. In particular, individuals that provide services (other than as professionals) to this business for more than 1,500 hours per year will likely be considered leased employees.

Yes No Are there any union employees? If "yes" write in code "U" for such employees.

Yes No Are any employees related to each other? If "yes" write in the following codes for the family members. If there is more than one related family, indicate who is related to whom.
Code "M" for employees who are married to each other
Codes "P" and "C" for parents and children employed at the business
Codes "GP" and "GC" for grandparents and grandchildren employed at the business

Employee	Codes	Date of Birth	Date of Hire	Hours	Annual Compensation *	Date of Termination

* For owners of corporations, include W-2 compensation only. For owners of sole proprietorships or partnerships, include annual net income (i.e., after expenses) from Schedule C or Form K-1.